NOTICE OF REQUEST FOR ACCOUNTING SERVICES

FOR THE CITY OF KEYSER'S WATER PLANT PROJECT

The City of Keyser, Mineral County, West Virginia is in the process of obtaining ACCOUNTING

service for its water plant project. Procurement for services shall be in accordance with 2 CFR

200. Contracts are to be awarded on an hourly fee basis. All interested firms and individuals

interested in being considered for this project must submit a letter of interest detailing

qualifications, expertise, and related prior experience. The proposal must also provide hourly

fees for services. The object of the competitive process is to objectively select the firm/individual who will provide the highest quality of service at a realistic fee. Accordingly,

qualifications and experience will be weighed heavily. Selected respondents may be

interviewed.

Please submit all requested information to Angie Curl, Project Specialist, Region 8 Planning and

Development Council, 131 Providence Lane, Petersburg, WV 26847 no later than 4:00 p.m.,

June 28, 2022.

Attention is directed to the fact that the proposed project is to be undertaken with Federal and

State funds and all work will be performed in accordance with the regulation issued those

agencies and the State of West Virginia. The selected firm will be required to comply with Title

VI of the Civil Rights Act of 1964, Executive Order 11246, Section 109 of the Housing and Urban

Development Act of 1974, Section 3 of the Housing and Urban Development Act of 1968,

Conflict of Interest Statement and Access to Records provisions.

The City will afford full opportunity for minority business enterprises to submit a show of

interest in response to this invitation and will not discriminate against any interested firm or

individual on the grounds of race, creed, color, sex, age, handicap, or national origin in the

contract award.

This contract will be awarded to the responsible responder whose proposal is within the

competitive range and determined to be the most advantageous to the City of Keyser's price

and other factors considered.

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